

COUNTY COMMISSION DEPARTMENTAL UPDATE

Title: Human Resources Quarterly Update 05142024

COMMISSION MEETING DATE: May 14, 2024

REPORTING DEPARTMENT OR AGENCY: Human Resources

CONTACT PERSON: Marilyn Leamer

1. Interval

Mid-February 2024-Mid-May 2024

2. Accomplishments

- **Hired:**
 - Jewlian Martinez, CO I
 - Crystal Franco-Ramos, CO I
 - Michelle Peeks, Immunization Nurse
 - Melissa Korb, Records Specialist
 - Thomas Guttenberg, Attorney
 - Joe Wells, CO I
 - Roxanna Adame, Civilian Specialist
 - Amber Culver, Civilian Specialist
 - Ramona Richmond, Civilian Specialist
 - JD Pickel, Seasonal Mower
 - Matthew Dodson, Expo Maintenance Assistant
 - Zachary Gross, CO I
 - John-Matthew Gross, CO I
 - Alan Weinhold, Seasonal Mower
 - Cody Kindel, Truck Driver
 - Jamie Margheim, Office Specialist II
 - Dennis Bos, Seasonal Mower/CDL Trainer
 - Patrick Giersch, Deputy Sheriff/Patrol
 - Kenneth Bosquez, Civilian Specialist
 - Zachary Hare, CO I
 - Troy Ramey, COI
 - Samantha Crowther, ISO Part-Time
 - Eli Pena, CO I
 - David Womack, ISO Juvenile/Adult
 - Thomas Reppond, COI
 - Roxana Adame, Vehicle Registration Tech I
 - Cody Gennette-Taylor, IT Technician I
 - Susan Torres, Vehicle Registration Tech I, Part-Time
 - Election Workers X4
- **Transfers/Promotions:**
 - John Leonard, from Deputy Sheriff/Patrol to CO I
 - Justin Attaway, from CO I to CO II
 - Jeremy Myers, from CO I to CO II
 - Leland Tremblay Jr from ISO to CO I
 - Major Hylton, from Deputy Sheriff/Patrol to CO I
 - Meagan Rico, from Home Health RN to Health Educator
 - Caleb Cope from CO I to Deputy Sheriff/Patrol
 - Michael Goad, from CO I to Truck Driver Trainee
 - Airen Maxwell, from IT Tech I to System Support Analyst
 - Calvin Schuette, from Attorney I to Attorney II
 - Jason Lewis, from Maintenance Asst II to Truck Driver Trainee
 - Derek Arensman, CO I to CO II
- **No Longer employed:**
 - Huner Carpenter, Facilities and Maintenance Assistance
 - Anabel Feauto, Health Educator

- Triston Moore, Maintenance Asst. II
- Levi Richardson, HEO II
- Jessica Pickering, Childcare Surveyor
- Rasjha Rodriguez, Vehicle Registration Tech II, PT
- Joseph Benter, Appraiser I
- Jamy Davis, Voter Registration Technician
- Amanda Lyman, Office Technician
- Alejandro Ragnoni, CO II
- Joshua Viscosky, CO I
- Kobe Saunders, CO I
- Abbie Hoffman, Vehicle Registration Tech III
- Jason Lewis, Truck Driver Trainee
- W. Brad Sutton, Attorney II
- Shelbi Rigsby, Home Health Aide
- Misc. activities
 - Estimated salary/benefit projections for 2025
 - Completed preliminary tasks related to the creation of the county-wide safety committee
 - Updated several policies and procedures
 - Payroll/Benefits Coordinator successfully processed an offsite payroll as a part of our COOP

3. **Plans**

- Will be participating in the creation of a new applicant tracking system with our website host, Govbuilt
- We will perform another offsite payroll this summer as a part of our COOP
- Coordinate a voluntary vision plan RFP process with our insurance consultants for our 10/1 renewal
- Negotiate with employee council
- Begin 2024 in-service day planning
- Fill vacant positions:
 - Deputy Sheriff
 - Home Health RN or LPN X2
 - Heavy Equipment Operator-Rural Patrol
 - Assistant Attorney X3
 - Paralegal
 - Chemical Applicator Expo/Weed
 - Maintenance Assistant, Expo X2
 - Administrative Aide, Expo
 - Childcare Licensing Specialist
 - Home Health Aide, PRN
 - Home Health Aide, full-time
 - HIV Case Manager
 - Voter Registration Technician

4. **Budget Update**

- Our health plan is running well with a loss ratio at 72.4%.
- Our dental plan is running a little high with a lost ratio at 112% which historically happens the first few months of our plan year, but levels off the rest of the year.
- HR budget is running at 34.46% which is in line with historical HR operations.