

**COUNTY COMMISSION REQUEST FOR ACTION # 2024-53**

**Title:** Bid Award Roof Layover Court Services

**COMMISSION MEETING DATE:** April 2, 2024, at 9:00 AM

**REQUESTING DEPARTMENT OR AGENCY:** Administrative Resource Center

**CONTACT PERSON:** Hannah Bett

**DEADLINE IF ANY FOR ACTION:** Select Date

**DATE SENT COUNTY COUNSELOR:** Select Date

**1. Request for Action**

On February 27th, your Commission was briefed about the poor condition of the former Sheriff's Office roof that now houses Court Services. Staff were directed to move forward with bidding out the project.

Sealed bids were opened on March 22<sup>nd</sup> at 3:00 pm and 5 bids that all met specifications were received:

Ryan Roofing - \$93,813.50 with a 15-year warranty

Wichita Roofing Consultants - \$76,500.00 with a 10-year warranty

Musket Group LLC - \$164,500.00 with a 10-year warranty

A-R Commercial Roofing - \$85,635.00 with a 15-year warranty

Meridian Roofing - \$67,055.00 with a 15-year warranty

It should also be noted that this is a roof lay-over project, not a full tear-off replacement over the office space being utilized by Court Services. Not included in this project is the roof that is over the training room and the garage as those areas were noted to not have significant signs of damage that needed attention.

**2. Alternatives for Action**

1. Award the bid to Meridian Roofing as the low bid at \$67,055.00.
2. Reject all bids and re-bid the project.

**3. Staff Recommendation**

Staff recommends awarding the bid to Meridian Roofing in the amount of \$67,055.00. Meridian Roofing indicated that they could start on the project 30 days after the bid award and complete the project within 30 days.

#### **4. Budget Impact**

This project will be funded through the County's Capital Improvement Fund. While not a previously identified project in the plan, there are sufficient funds to cover the costs of the project and fund identified projects. The current balance of the CIP account is \$9,028,478.

#### **5. Action Taken by County Commission**